

MINEOLA CITY COUNCIL MINUTES
REGULAR MEETING – MINEOLA CITY HALL
Monday, October 23, 2023

Call to order and confirmation of quorum

P	Jayne Lankford, Mayor	P	Mitchell Tuck
P	Sue Jones, Mayor Pro Tem	P	Terry Eaton
P	Eric Carrington	P	Jack Newman
P	Cassandra Sampson	P	Mercy Rushing, City Manager
p	Cindy Karch, City Secretary	A	Blake Armstrong, City Attorney

Staff Present: Lisa Morrison, David Madsen, Kyle McCoy, Justin Clower, Aaron Munn, Chief Bittner, and Owen Tiner.

Citizens Present: Phil Major with the Wood County Monitor; and Rex Buttran with Conaway Homes.

Invocation and Pledge of Allegiance

Invocation led by Councilmember Tuck and pledges led by Mayor Lankford.

Citizen Comment- No citizen comments

Presentations and Proclamations- None

Consent Agenda

1. Consider approval of minutes of the Regular Council Meeting on September 18, 2023.
2. Consider approval of Financial Reports for the month of September 2023.
3. Consider approval of the Quarterly Investment Report for the month of September 2023.
4. Consider approval of the Monthly Department Head Reports for the month of September 2023. (Building Inspections, Code Enforcement, Fire, Police, Main Street, Marketing, Municipal Court, Street, Water, Wastewater)
5. Consider approval of board member appointments/reappointments to the Marketing and Tourism board; Sharon Chamblee, Christi Gully & Allene Doggett Smith.
6. Consider approval of board member reappointments to the Parks and Open Spaces Advisory board; Vivian Bigham, Mathew Brian & Allison Utley.
7. Consider approval of board member reappointments to the Mineola Main Street Board; Nic Watkins.
8. Consider approval of board member reappointments to the Landmark Commission; Martha Holmes and Cle Walton.
9. Consider approval of board member reappointments to the Historical Museum Board; Pat Quattlebaum and Novada Bigham.
10. Consider approval of a resolution to change the dates of December 2023, May 2024, and September 2024 Regular Council meetings.
11. Consider approval of a street closure request from the Mineola Chamber of Commerce for the annual Christmas Parade on December 2nd, 2023, from 5:00 PM to 8:00 PM.

Councilmember Carrington made the motion to approve the consent agenda items. The motion was seconded by Councilmember Sampson and the motion was carried by unanimous vote.

Discussion on Action Items, Public Hearings, Presentations, and Announcements.

15. Discuss and consider action on a request from Conaway Homes to allow dividers in the street in the Park Central Development.

Mayor Lankford moved item fifteen to the top of the action items, public hearings, presentations, and announcements list.

Councilmember Newman made the motion to approve the request from Conaway Homes to allow dividers in the street in the Park Central Development. The motion was seconded by Councilmember Tuck and the motion was carried by unanimous vote.

12. Presentation of the Scenic City Award to the city of Mineola – Owen Tiner.

Owen Tiner, Director of Marketing/Tourism, presented to Mayor Lankford the Scenic City Bronze Award that the city received on October 5, 2023, at the TML conference from the Scenic City Certification Program, which is a Scenic Texas, Inc. project with its program partners.

13. Presentation of the Year End Financial Highlights by Cindy Karch, Finance Director. (No action required).

Cindy Karch, Finance Director, presented to the council the 2022-2023 year-end financial highlights.

14. Discuss and consider action on an ordinance amending the FY 2023-2024 Budget for the Radio Tower Construction.

Councilmember Jones made the motion to approve the ordinance amending the FY 2023-2024 Budget for the Radio Tower Construction. The motion was seconded by Councilmember Eaton and the motion was carried by unanimous vote.

16. Discuss and consider action to select a name for a portion of Padget Street to comply with state addressing standards.

Councilmember Sampson brought forward the name Hickman Street to honor the owner and family of the Bar S, a historic landmark on that street. Councilmember Jones brought forward the name Tuck Drive in honor of Mitchell Tuck. Councilmember Jones made the motion to name a portion of Padget Street to comply with state addressing standards to Tuck Drive. The motion was seconded by Councilmember Newman and the motion was carried by majority vote; with Councilmember Sampson opposed and Councilmember Tuck abstaining.

17. Discuss and consider action on an Interlocal agreement for Emergency Management Coordinator for FY 23-24 between the City of Mineola and Wood County and authorize the mayor to execute the agreement.

Councilmember Carrington made the motion to approve the Interlocal agreement for Emergency Management Coordinator for FY 23-24 between the City of Mineola and Wood County and authorize the mayor to execute the agreement. The motion was seconded by Councilmember Sampson and the motion was carried by unanimous vote.

18. Discuss and consider action on an Interlocal agreement for Emergency Management Plan for FY 23-24 between the City of Mineola and Wood County and authorize the mayor to execute the agreement.

Councilmember Eaton made the motion to approve an Interlocal Agreement for Emergency Management Plan for FY 23-24 between the City of Mineola and Wood County and authorize the mayor to execute the agreement. The motion was seconded by Councilmember Newman and the motion was carried by unanimous vote.

19. Discuss and consider action on an Interlocal Agreement for Fire Protection and Emergency Services for FY 23-24 between the City of Mineola and Wood County and authorize the mayor to execute the agreement.

Councilmember Carrington made the motion to approve the Interlocal Agreement for Fire Protection and Emergency Services for FY 23-24 between the City of Mineola and Wood County and authorize the mayor to execute the agreement. The motion was seconded by Councilmember Eaton and the motion was carried by unanimous vote.

20. Discuss and consider action on an Interlocal Agreement with Wood County for Animal Control services for FY 23-24 and authorize the mayor to sign the agreement.

Councilmember Jones made the motion to approve an Interlocal Agreement with Wood County for Animal Control services for 23-24 and authorize the mayor to sign the agreement. The motion was seconded by Councilmember Newman and the motion was carried by unanimous vote.

21. Discuss and consider action on an Interlocal Agreement with the City of Hawkins for Animal Shelter Services for FY 23-24 and authorize the mayor to sign the agreement.

Councilmember Newman made the motion to approve the Interlocal Agreement with the City of Hawkins for Animal Shelter Services for FY 23-24 and authorize the mayor to sign the agreement. The motion was seconded by Councilmember Eaton and the motion was carried by unanimous vote.

22. Discuss and consider action on a resolution to accept a petition from the Mineola Economic Development Corporation requesting annexation of 6.3661 Acres, Hamilton A Survey A-285, Wood County, to set public hearing dates, to set annexation date.

Councilmember Jones made the motion to approve a resolution to accept a petition from the Mineola Economic Development Corporation requesting annexation of 6.3661 Acres, Hamilton A Survey A-285, Wood County to set public hearing dates, to set annexation date. The motion was seconded by Councilmember Sampson and the motion was carried by unanimous vote.

23. Discuss and consider action on a resolution to accept a petition from the Mineola Independent School District requesting annexation of 13.849 Acres, S. English Survey, A-188, Wood County, to set public hearing dates, to set annexation date.

Councilmember Newman made the motion to approve a resolution to accept a petition from the Mineola Independent School District requesting annexation of 13.849 Acres, S. English Survey, A-188, Wood County, to set public hearing dates, to set annexation date. The motion was seconded by Councilmember Jones and the motion was carried by unanimous vote.

24. City Manager Briefing and Announcements.

- a. **Report on 1888 construction progress.**
- b. **Report on Clariday parking lot progress.**

City Manager Mercy Rushing briefed the council on the construction and progress of the 1888 project which has an estimated time of completion of January 2024; and the Clariday parking lot that is moving forward with a few

suggestions from the State of Texas Historical division. Ms. Rushing read a thank you note from Councilmember Sampson for the flowers and food while she was recuperating from surgery.

There being no further items for consideration, a motion to adjourn was made and the meeting adjourned.

Jayne Lankford, Mayor

ATTEST:

Cindy Karch, City Secretary